**Cambridge Scholars Publishing:
Conference adaptation proposal form**

**Book Title:**

**NB:** Please do not call a collection ‘proceedings….’ ‘papers presented at…’ etc. Please give the collection a title which represents the subject matter.

**1. Corresponding Editor:**

Title *(Dr, Professor, Mr, Ms, etc.)*

First Name

Last Name

Job Title

Institution/Organisation 1

Institution/Organisation 2

Short Biography *(100 words maximum)*

**Mailing Address**

Address

City

State/County/District

Postcode/Zip code

Country

Telephone 1 *(include country code)*

Telephone 2 *(include country code)*

Email

Previous Publications
*(please continue on a separate sheet if required)*

**2. Second Editor:**

Title *(Dr, Professor, Mr, Ms, etc.)*

First Name

Last Name

Job Title

Institution/Organisation 1

Institution/Organisation 2

Short Biography *(100 words maximum)*

**Mailing Address**

Address

City

State/County/District

Postcode/Zip code

Country

Telephone 1 *(include country code)*

Telephone 2 *(include country code)*

Email

Previous Publications
*(please continue on a separate sheet if required)*

*List third/subsequent editors on a separate sheet if applicable)*



**Your Collection:**

Subject Field *(select one)*

Humanities Social Sciences Physical Sciences Life Sciences Health Sciences Other *(please specify)*

Please supply up to 6 descriptive keywords for this collection

Please write a short descriptive abstract (up to 200 words). Include Purpose/objectives; why this collection is needed; methodology; key findings; limitations; impact; contribution to research; contribution to practice; etc.

In one sentence, describe this proposed collection:

Please write a few paragraphs about the proposed collection which can be used for promotion. Think about – what’s unique, different, engaging. What sort of people might want to read it, and why.

Please list draft Table of Contents or potential papers from the conference which may be included.



**Manuscript information**

We require all of our publications to be between 35,000 and 200,000 words. Please confirm that, should a contract be offered, you will ensure that the collection fits with these requirements.

If accepted, when do you expect this title to be complete?

Please note any special features, if known
*(photographs, tables, diagrams illustrations etc.)*

Please indicate if any parts of the proposed title will include sections in a language other than English

 **Permissions**

Please note that CSP does not offer permission services and, as such, you will need to ensure that you have all of the needed permissions to publish the work.

Has any part of this work been published previously?
*(for example, in a different language; as a journal article;
as a book chapter; in a previous edition)*.

Are there any permissions required from other copyright holders? Please note that, should you require permissions for your project, your proposal will not go to review until you supply evidence that the owners of this permission are willing to release the rights.
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We do not market to ‘the general public’. If you believe that your book’s main market is the general public, please tick here

Please list related titles in this field

How will your proposed book differ from these?

What new perspective will it offer?

Who is the primary market for this title?

Please list up to three secondary markets for this title

What societies, professional bodies etc. are interested in this field?

What conferences, events, symposia etc. take place in this field?

What social media groups (on Facebook, Twitter, LinkedIn, etc.) could we promote this book to?

What publications, sites, blogs etc. might be interested in this book/in reviewing this book?

****Please list up to four qualified people who might be interested in reviewing this title? *Please supply email/contact addresses.*

**Teaching, learning and research**

What are the main research centres in this field?

What are the main courses in this field?

What level of study would this title appeal to?

Would this title appeal to professionals, managers or other practitioners? Which ones?

Could your book be a set text/recommended reading for a course or courses? If so, please name the course, institution and course leader if known

**Adapting your conference materials:**

Editors are responsible for ensuring that an appropriate selection of papers from the conference are taken to form the collection, please let us know a little about how your selection process may look and how many papers from the conference you expect to include:

Will you be providing feedback on the papers prior to including them in the collection?

The collection should carry an introduction or foreword. Who will write this?